



**ITEM**

**ACTION**

**1 ATTENDANCE (24)**

**Members: (15)**

Jessica Worrall - Chairperson  
Bev Moxham - Minute Secretary  
Nerida Kickett, Valeri Pain, Kay Gerard, Pat Kregor, Meriel McGill, Sue Hathaway, Nicole Boak, Billie McCarthy, Annette Davis, Kathy Barrett-Lennard, Genny White, Pam Glossop, Tamara Bianchini.

**Guests: (8 plus speaker)**

Crystal Cree, (Speaker), Adrienne Catlin, (SH), Wendy Gibbons,(JW), Louise Sutherland, (AD), Kathryn Heaton, (JW), Clare Blythe, (JW), Carolyn Marks, (Invited guest Artist Donation), Pam Levis, (NK), Katherine Wyatt, (AD)

**Apologies: (13)**

Lisa Beaumont, Kate Bone, Tania Clayton, Helen Collis, Jenni Griffiths, Fatima Rebola-Gibson, Fran Stanley, Kirsten Stoney, Tonia Swetman, Kay Synnott, Denise White, Kellie Beacham, Robbie Howson.

Thunder, lightening and a power failure saw the meeting cancelled and re-scheduled, only to have power restored as were we re-scheduling. Evening eventually began, and was a great success.

**2 WELCOME BY PRESIDENT, opened at 7.10pm**

Welcomed all members and guests. All guests introduced by the member who extended the invitation.  
Apologies read out.  
VIP Sue Hathaway read out the Aims of BPW Pilbara.  
VIP and Chair presented certificates, kits and badges to both new members, Pam Glossop and Tamara Bianchini.

**4 CONFIRMATION OF MINUTES**

Minutes for January 2001 and February 2001 Club meetings accepted.

Moved: Nicole Boak,                      Seconded: Sue Hathaway.

**5 MATTERS ARISING FROM MINUTES**

5.1 **Community Spot on Radio.** Annette Davis and Kellie Beacham.



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ITEM	ACTION
<p>This free monthly opportunity will begin with Nerida Kickett as 1<sup>st</sup> BPW Pilbara guest speaker, promoting the <i>Mentoring and Networking for Success</i> weekend April 28<sup>th</sup> 2001. This 12-minute spot can be live, or pre-recorded.</p>	with Kellie Beacham.
Item Complete	
<p>5.2 <b>FGM letter.</b> Chair, Jessica Worrall Proforma letter was held over until the new WA government had settled in. It will now proceed. Club will produce a letter format and send to all members, letter format will also be available on the web. Members will be advised by email.</p>	Valeri Pain to distribute letter.
Item complete	
<b>6 REPORTS</b>	
<p>6.1 <b>President's Report.</b> No report tonight, lots to get through and late start due to weather.</p>	
<p>6.2 <b>Secretary's Report</b> 6.2.1 Motion that Secretary's report and correspondence log be presented to Executive committee, and only notable correspondence be carried onto dinner meeting. Moved Jessica Worrall, Seconded Valeri Pain. Carried unanimously. Thank you to Nicole Boak for her continued assistance.</p>	Annette Davis to report on GMF next club meeting.
<p>6.2.2 2 articles at each place 2night. BPW Perth Club is having Langley Plaza get together and encouraging attendance. And Women's Advisory Council is having networking lunch Tuesday 20<sup>th</sup> March at KI. (tomorrow)</p>	
<p>6.2.3 Reply from GMF health re sponsorship rec'd 5pm tonight.</p>	



**ITEM**

**ACTION**

**6.3 Treasurer's Report**

6.3.1

Motion that Treasurer's report be presented to Executive committee and only closing Balance be presented at Club Meeting.

Moved Jessica Worrall, Seconded Bev Moxham. Carried unanimously.

6.3.2

Balance of BPW Pilbara account is \$1921.74

**6.4 Vice President's Reports**

**VPIP Sue Hathaway:**

**VPCOMMS Annette Davis:**

KCSC Awareness day display. Location not ideal. Survey sent out to all roster participants, 5 replies indicate that all enjoyed participating. Concensus is that this is an important profile for BPW Pilbara to maintain.

Advertising in next BPW WA Division newsletter, need to get business cards and \$25 to Annette ASAP.

**VPEP Nerida Kickett:**

Nerida spoke on the value and power of networking, pooling resources, break down barriers and not have to tackle any problem alone. Mentoring and how it can affect and change your life.

**7 SUB-COMMITTEE REPORTS**

**7.1 Mentoring**

28<sup>th</sup> April 2001, Mentoring and Networking for Success workshop weekend. We have 2 speakers coming, for total of \$66/person for non-members, and \$44 for Soroptomists and BPW Pilbara members. 1<sup>st</sup> 40 registrants receive a free book by Robyn Henderson.

This same workshop in Perth cost more than \$200/person.

Nerida spoke on the value and power of networking, pooling resources, break down barriers and not have to tackle any problem alone. Mentoring and how it can affect and change your life.



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**7.2 Funding & Sponsorship**

Annette explained the sub-committee had projected costs for the next year. Most events are based on cost recovery. Annual conference needs to be funded and an allocation made to send 2 people.

Donations/Special events/Banner.

\$3600 income estimate requirement.

Club still needs to raise approximately \$2000 in sponsorship.

Why should a company sponsor BPW Pilbara.

**8 GENERAL BUSINESS**

**8.1 La Paz Nursing project:**

\$110/year for 1 nurse to be educated in General Nursing in La Paz, Mexico. BPW clubs world-wide have been asked to contribute. Matter to be finalized at next club meeting.

Motion, that donations from individual club members be collected tonight and next Club meeting night, and forwarded directly to BPW Mexico? as directly from BPW Pilbara.

Moved Jessica Worrall, Seconded Sue Hathaway. Carried unanimously.

**8.2 Location of club meetings.**

Kellie was to talk on the cost and quality of dinners. Room hire has been waived at the Tambrey, and Kellie did talk to management about quality of last month's meal. Cost to members has been dropped from \$20 to \$17 in view of the waiver of the room hire. Options to move to another venue, or to stay here and move to more expensive meal, or buffet, exists.

Motion: To stay here and assess this month's meal and venue quality.

Moved, Seconded

Incomplete.

**8.3 Gifts to BPW Canberra House**

Annette Davis, painting titled Pilbara Sky. Annette gave us background to her choice of subject. This painting is a dawn picture of sky and earth of the Pilbara, Karratha based.

Carolyn Marks, painting titled Blue Trees, Warm Breeze. Carolyn gave us background to her choice of subject. This painting is based on Tom Price scenery.



**ITEM**

**ACTION**

Both paintings to be sent to the Canberra House accompanied by brief description of both artists and their paintings.

**9 VALUING SELF**

9.1 Tamara Bianchini arrived in Karratha 1 year ago, and set her goal of procuring a permanent position in Karratha. Tamara has secured a 1-year contract with Woodside as an Environmental Officer. Congratulations.

9.2 Jessica Worrall achieved the final printing of the PW Pilbara brochure, and the Networking and Mentoring for Success brochure. Well done Jessica.

**10 CANDLE LIGHTING CEREMONY**

10.1 Kathy Barrett-Lennard read the International President's message, (Pat Harrison.)

All

Meriel McGill read the BPW Australia President's message, (Judith van Unen)

Pat Gregor read the BPW WA Divisional President's message, (Kay Exell)

BPW Pilbara president Jessica Worrall read the International Night Message as club members lit the candles.

White candle, Nerida Kickett

Blue Candle,

Black candle, Pam Glossop.

Red candle

Rose pink candle, Tamara Bianchini

**11 MEETING ADMINISTRATION**

11.1 Action sheet completed by Billie McCarthy.

All members

Action 1

Club members to consider donations for La Paz nursing project, and put donations forward tonight and April Club meeting night.



**ITEM**

**ACTION**

11.2 Action 2  
Venues, consider options for next meeting.

**12 CLOSE OF MEETING**

Meeting closed at 8.20pm

**13 MEAL**

Choice of Roast Pork or Polenta and Vegetables.  
No sweets. Tea and coffee available.

**14 PROFESSIONAL DEVELOPMENT SESSION**

**12.1 Dr Crystal Cree**

Dr Cree spoke on her experience as a GP in Kenya in 1999. Crystal went as a volunteer, under the Rotary umbrella.

**15 End of evening**

Attachments, correspondence log.

**CORRESPONDENCE - IN**

<i>Date In</i>	<i>Who To</i>	<i>From</i>	<i>Type</i>	<i>Description</i>	<i>Action Taken</i>
15.02.01	Open	Business News	Newspaper	Business News paper	To March CM.
21.02.01	Open	Office of Citizenship and Multicultural Interests + Shire of Roebourne and Pilbara Development Commission	Invitation	Invitation to join workshop on Citizenship - 13.03.01	Sue Hathaway to attend.



21.02.01	Open	BPW Bunbury	Newsletter	The Bulletin	To March CM
21.02.01	President	Karratha City Shopping Centre	Invitation	Karratha City Shopping Centre Community Awareness Open Day - 17.03.01	AD replied. Roster of members from replies.
21.02.01	Open	Jo-Anne Thompson	Feedback	Guest Feedback sheet - February meeting	Valeri to log on spreadsheet. Advise Sue Hathaway.
22.02.01	Open	Business News	Newspaper		To March CM.
27.02.01	Treasurer	Tambrey Centre	Invoice	Invoice for February Dinner meals. Price Rise notification on Alcohol	Valeri to LB at March exec meeting.
28.02.01	President	Pilbara Development Commission	Invitation	Pilbara Future Leaders Forum - 17.03.01	One member keen to attend but unable, JW to advise Lynn Hollyock, Project Assistant.
01.03.01	Open	Business News	Newspaper	Business News paper	To March CM.
06.03.01	Treasurer	Australia Post	Invoice	Post Office Box Renewal	Invoice to LB, change of signature to VP
09.03.01	President	President WA Division	Booklets	BPW Member Workbooks	To AD for kits
09.03.01	President	Pilbara Recreation Association	Invite	The Northern Regions Recreation Conference 25-27 July 2001	Advise members via email. VP
09.03.01	President	President WA Division	Newsletter	Newsletter WA Division March 01	Ask if more to come, only 3 rec'd.
09.03.01	President	Karratha City Shopping Centre	Letter	Confirmation of Community	To AD



				Awareness Day	
09.03.01	Treasurer	Challenge Bank	Statement	Account Statement	To LB at exec.

**CORRESPONDENCE – OUT**

<i>Date Out</i>	<i>Who To</i>	<i>From</i>	<i>Type</i>	<i>Description</i>	<i>Action Taken</i>
12.03.01	Kay Exell	BPW Pilbara ` Valeri	Email	Request for electronic cop of March 2001 WA div newsletter, and offer to pdf club documents.	
7.03.01	Jo-an Partridge	Valeri Pain	Email	? Feb BPW Aust mail out	Advised delayed, will be snail mail, not electronic.
21.02.01	All PW Pilbara members	Valeri Pain	Email	Request for help on awareness day booth	Great response from members
10.02.01	Annette Davis	Valeri Pain	Email	VPEP eGroup request	
8.3.01	Janice Landy	Valeri Pain	Email	List of Exec by request, invite from Water Corp for an exec member expected.	
18.02.01	Elizabeth Bradshaw	Sue Hathaway	Letter	Guest follow-up	