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- | Item | Details  |
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| 1    | <b>WELCOME</b> – Tonight's chair is Esther Schneider<br><br>Esther Schneider, Elizabeth Malyn, Cathy Vivian, Donna Walker, Fran Stanley, Sheryl Doyle, Kathy Barrett-Lennard, Suzanne McGee.<br><br>Guests: (4) Ang Kuba, Peggy Richardson, Jo Anne McNamara, Gay Riches |
| 2    | <b>APOLOGIES</b><br>(3) Pam Glossop, Jean Burton, Julie Pegrum   |
| 3    | <b>Minutes from July 2002 Meeting</b>  |
| 3.1  | The Minutes from the July 2002 meeting to be confirmed<br>Moved: Kathy Barrett-Lennard<br>Seconded: Fran Stanley   |
| 4.   | <b>Matters From Previous Meeting – July 2003</b><br>Nil  |
| 5.   | <b>Minutes from 2002 Annual General Meeting</b>  |
| 5.1  | The Minutes from the 2002 Annual General Meeting to be confirmed<br>Moved: Elizabeth Malyn<br>Seconded: Kathy Barrett-Lennard  |
| 6.   | <b>Matters From 2002 Annual General Meeting</b><br>Nil   |
| 7.   | <b>BPW Collect</b> – Read by Kathy Barrett-Lennard   |
| 8.   | <b>REPORTS</b>   |
| 8.1  | President's Report – Read by Esther Schneider  |

17 August 2003

Let me start by saying how disappointed I am at not being present tonight, but I'm sure you're enjoying the meeting under Esther's chairmanship.

As you've probably heard by now, the executive committee has been doing a lot of planning and getting back to basics with our club, and we hope our enthusiasm will encourage members old, current and new to become involved with the aims of not only BPW Pilbara, but BPW worldwide.

We have identified some priorities for the club this year – the first being to return to the core values that BPW espouses, as well as following specific BPW issues. Elizabeth as secretary is driving a very consultative and inclusive approach to the direction we take in this regard, and we will bring some of these issues to the September meeting in greater detail. (eg, BPW Clothes Library, lobbying for legislative change in a variety of areas, specific community projects).

As part of this priority we are familiarising ourselves with the constitution which is under the umbrella of the WA Divisional Club. Copies can be made available to anyone who would like to see what it is we are supposed to be doing, and we would certainly invite you to become involved in a constitutional subcommittee over the coming months.

Another priority is to firm up and develop our membership base. In terms of current membership, after discussions with the WA VP External Policy Joy Whitfield, it has become apparent that most of us haven't completed the Personal Data Sheet. This is separate to the membership application or renewal form, and contains information that is sent not only to WA office but also nationally. On the sheet you are asked to tick

alongside a list of issues those which interest you. This gives an indication to BPW on a state and national level the spread of interest for planning purposes. The form also gets you on the database to receive Division Newsletters and other state and national publications as they arise. You will receive a Personal Data Sheet for completion over the coming weeks - stay tuned for more.

In regards to increasing membership, one of the first initiatives is to follow up on Billie Crews' excellent idea of a reunion night for the October meeting, planning for which is already underway. This will probably be combined with at least one other community club, and we hope to bring a guest speaker up from Perth who will not only provide a presentation on the night, but also workshops on the following Saturday. Again, stay tuned for more! We are also getting our house in order (so to speak) with follow-ups and a more organised approach to increasing our profile in the community to encourage membership.

As I mentioned at the AGM, because we are a small club we welcome participation by non-committee members, so if you would like to be part of any facet of the club's operations do let us know ... including limitations you may have with time, equipment etc.

Also, the executive committee club has kindly agreed to sponsor me for flights and registration at the forthcoming BPW State Conference from the 12th to the 14th of September in Perth. The theme of the conference is 'Media Matters for Women'. I had been thinking of going, but after a chat with State President Jasmyn Mumme ("mummy") I virtually had no choice ... she's talked me into presenting a workshop! This came about because I mentioned that in the conference agenda, the workshops were all from a PR, marketing or advertising perspective and I felt that there needed to be some discussion and analysis of how the media reflects women within our culture. It turns out she'd been hunting high and low for someone with my background to present a workshop she already has the materials for. And even though I said I hadn't facilitated a workshop before, she said, "That's what you join BPW for, to challenge yourself and increase your skills in a positive environment." As I said, what choice did I have! The cost to the club will be \$808.77, and I will provide a report on the conference at the September club meeting.

Finally, because I have mentioned the aims of the club tonight, I thought I would provide a copy of them as inspiration as to why we are here - I know they're certainly helping me as I head off on the BPW journey. I do hope you'll join me.

Enjoy!

Jean Burton  
President  
BPW Pilbara

- 8.2 Treasurer – Esther Schneider
- 8.2.1 Esther requested when you pay for your membership via electronic banking that you ensure your name is written on the funds transfer sheet to enable ready reconciliation.
- 8.2.2 Current balance \$4,237.00
- 8.2.3 There was some lively discussion about possible fundraising activities and proposals for use of funds raised – deferred item to other business
  
- 8.3 Secretary's Report
- 8.3.1 Incoming correspondence: Divisional club newsletter, Harvey Club Newsletter, Gay Riches (aroma therapy workshop)
- 8.3.2 No outgoing correspondence:
- 8.3.3 Please note there will be an assortment of reference material displayed at each meeting. Members are welcome to take any of the material at the end of the meeting and return it at the commencement of the next meeting.
- 8.3.4 The secretary will not report on incoming items that are received late, for example the advertisement for the workshop was received after the workshop date.
  
- 9. General Business**
- 9.1 Proposed change of name – the meeting suggested further options for consideration including: Nickol Bay, West Pilbara, Central Pilbara Coast.
  
- 9.2 The next membership ceremony will be held in September and will be conducted by Jean Burton
- 9.2.1 Suzanne McGee – brought to our attention that she had not as yet received her membership pack and that this reflects badly on the professional status of the club. Suzanne was thanked for highlighting this circumstance to the meeting. Sheryl Doyle suggested that the reason might be the large turnover in Executive Committee.

Members of the current committee who were in attendance assured the meeting that the committee was committed to doing all in its power to provide a strong, inclusive and professional leadership of the club with the support of club members.

- 9.3 Reunion night – proposed by Billie Crews – looking for volunteers. No volunteers were identified at the meeting.
- 9.4 Items for September’s Executive Meeting
- 9.4.1 Discuss the club’s “strategic” plan
- 9.4.2 Alternative membership categories
- 9.4.3 Increased Meal costs. – Esther did note that the KI has also indicated that there will be an increase in costs for the meals.
- 10. Other Business**
- 10.1 Sheryl Doyle – wished to highlight the fact that BPW was an international organisation and this was brought home to her on her recent experience in Perth where she noted that BPW Joondalup was having a function. Sheryl attended the function and left with a feeling that she had another group of friends.
- 10.2 BPW Joondalup – Guest Speaker was Divisional President. Sheryl thought that Jasmyn was a wonderful speaker and that BPW Pilbara should look to invite her to Karratha.
- 10.3 Jo Anne McNamara – had a number of ideas: guest speaker from Perth once per quarter, topics such as empowerment of women.
- 11. Valuing Self**
- Esther Schneider – valued the work the Executive Committee has put into the Club since taking up their respective roles.
- Peggy Richardson – valued herself for her recent promotion and for having taking the step to come along to the BPW meeting.
- 12. Next Meeting Dates**
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|------------------------|-------------------|
| Wednesday, 3 September | Executive Meeting |
| Thursday, 18 September | Club Meeting      |
- 13. Close Meeting –**
- 13.1 Meeting adjourned 7.50pm  
Recommenced 8.10  
Meeting closed 8.20
- 14. Meal**
- 15. Professional Development**
- Crystal Cree is a GP who has practiced in Karratha for the past 6 years. Crystal provided a broad overview of her experiences and personal insights that she developed as a result of her opportunity to practice in Kenya: an experience which she is grateful to revisit for our benefit. Crystal’s Kenyan experience has resulted in her becoming involved in international health policy formulation.