



BPW - PILBARA

Australian Federation of Business and Professional Women Inc
PO Box 1450, Karratha WA 6714
mail@bpw.pilbara.net

Agenda of Club Meeting

7.00pm Tuesday 10th August 2004
Karratha International Hotel

*Agenda items should be submitted to the Executive Committee, via the President,
ten (10) days prior to monthly meeting.*

NOTE: The cost of the evening is \$23.00 for members and \$25.00 for non-members inclusive of GST. Costs cover a two-course meal, tea and coffee, and professional development session. Drinks are not included.

Please RSVP your attendance with number of guest to Fran Stanley on 0417 913 399 (mob) or mail@bpw.pilbara.net by 9:00am Monday 9th August 2004.

TIMING: Please meet for networking from 6:30pm to 7:00pm. The AGM will begin at 7:00pm, with the club meeting following. We will then have the meal at approximately 8:00pm, followed by professional development.

<i>Item</i>	<i>Details</i>	<i>Action</i>
1	Welcome	
2	Apologies	
3	Introduce Guests	
4	BPW Collect Read by:	

ANNUAL GENERAL MEETING

5 Minutes from previous AGM 2003

- 5.1 Minutes from the 2003 AGM to be confirmed.
Moved:
Seconded:

6 Matters arising from the minutes

7 Reports

- 7.1 President
7.2 Treasurer
7.3 Secretary
7.4 VP Internal Policy

8 Election of Committee for 2004-2005

Please note that positions may be shared among two or more members to ease the load. For example, there may be two people doing the Secretary's position – one for minutes and one for correspondence.

Positions available:

President
Treasurer
Secretary (including Minutes)
Vice President Internal Policy
Vice President External Policy
Vice President Communications

Plus

Newsletter Coordinator
Functions Coordinator

- 8.1 Motion: Members to be allowed to nominate from the floor for committee membership
Moved:
Seconded:

- 8.2 Nominations for Committee – to be read by Chair.

- 8.3 Voting for Committee
- 8.4 New Committee to be announced.
Congratulations to new committee members.

9 AGM Closed

CLUB MEETING - AUGUST

10 Minutes from previous meeting

- 10.1 The Minutes from the July meeting to be confirmed.
Moved:
Seconded:

11 Matters arising from the minutes

- 4.1.1 Donation to The Femme Fatales soccer team - \$500 has been forwarded together with a request for at least two team members and the coach to attend a meeting later in 2004 or early 2005 to tell us about their experiences.
- 7.4.2 Newspaper article – there was an article placed in the Pilbara News on 4 August. Thanks to Susan Chiera.
- 9.1 Donation to Women in Education Conference - \$200 has been forwarded.

12 Reports

Nil – refer to AGM

13 General business

14 Other business

15 30 Second Spot

16 Valuing Self

17 Next meeting and other dates

Executive Meeting: 24th August 2004
Club Meeting: Tuesday 14th September 2004

18 Close meeting

19 Meal

20 Professional Development

Anna Vitenbergs, Shire of Roebourne Citizen of the Year, will speak about some of her life experiences in the Pilbara.