



BPW - PILBARA

Australian Federation of Business and Professional Women Inc
PO Box 1450, Karratha WA 6714
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Minutes of Club Meeting

7.00pm Wednesday 16th June 2004
Goldfinch Room, Karratha International Hotel

Item	Details	Action
1	Attendees Members (5): Jean Burton, Fran Stanley, Jeanelle Dowling, Esther Schneider, Donna Walker Guests (2): Fay Cechner, Carolyn Cook	
2	Apologies Paula Wyndow, Kathy Barrett-Lennard, Val Pain, Julie Pegrum, Suzanne McGee	
3	Introduce Guests Fay Cechner (Community Health Nurse) introduced herself. Donna Walker introduced Carolyn Cook (LAEP Coordinator, Karratha Senior High School).	
4	Minutes from the Previous Meeting	
4.1	Matters arising from the Minutes of the Previous Meeting	
5	Confirm Minutes of the Previous Meeting Confirmed: Fran Stanley Seconded: Esther Schneider	
6	BPW Collect	
7	Reports	
7.1	President	
7.1.1	Would like to acknowledge Val Pain's efforts in getting the website established again. The club should thank Geoff Hurst (KISSer) for his efforts too – letter/certificate.	FS
7.1.2	Twinning is on hold at the moment until we establish what the future of our club is.	
7.1.3	Would like to publicly thank Esther, Fran and Jeanelle for their work on the executive committee. Proud of what we have achieved over the past year.	
7.1.4	Thanks to members for their support of the club.	
7.2	Treasurer	
7.2.1	Financial report attached.	
7.2.2	Received an email from Pippa Davis (Walkington Theatre) thanking the club for efforts in assisting with the Evening with Noelene Brown. She noted that although there were only 23 people at the dinner, over 100 attended the play the next night. She also offered to provide tickets to an upcoming show as a future raffle prize.	
7.2.3	BPW Australia and BPW WA are putting up their fees, so BPW Pilbara will need to pass on this rise. Not sure yet what the membership fee for 2004/05 will be yet.	
7.3	Secretary	
7.3.1	Need to email BPW Australia to inform them of the club's new email address.	JD
7.3.2	Correspondence – received BPW Newspapers	
7.4	VPIP	
7.4.1	Club raised \$20 as part of Australia's Biggest Morning Tea for cancer research from sale of chocolates and biscuits at last meeting. Pretty good effort considering only 8 people were at the meeting. Money has been banked.	

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7.4.2	Received notification that the club's grant application with the Shire for a laptop computer and software will be considered soon.	
7.4.3	Thanks to Jean for her efforts as President over the past year, and prior to this as well. She has been inspiring.	
7.4.4	Wrap for financial year 2003/04 – see attached.	
8	General Business	
8.1	<p>Fran Stanley – been contacted by the Karratha & Districts Chamber of Commerce re sponsoring a Business Woman of the Year Award as part of their Small Business Awards. This will cost the club approximately \$100 for the actual award (last year they used hand-painted plates at around \$80 each) and approximately \$70 for someone to attend the dinner to hand out the award.</p> <p>Motion: That BPW Pilbara support a Business Women of the Year Award as part of the KDCCI Small Business Awards.</p> <p>Moved: Esther Schneider</p> <p>Seconded: Jeanelle Dowling</p> <p>Carried.</p>	FS
8.2	Donna Walker – aware that a new high school soccer team – Femme Fatales – is starting up and is looking for sponsorship for uniforms. They will write to the club requesting sponsorship. BPW can have their logo on the shirts or a sleeve depending on the size of the donation. Club colours are maroon and blue.	
9	Other Business	
9.1	AGM not held as quorum was not reached (need a majority of members which means 9). Jean had spoken to Jasmyn Mumme (WA President) about what this would mean. The club has until September 2004 to hold a successful AGM. IF this does not happen, the club can elect to either go “on hold” for up to 12 months, or fold. It was decided to hold the AGM in August. Need to find out whether people have to actually pay membership fees in order to be considered a member for the AGM in August. An email will be sent out to members and potential members advising of the caretaker committee and the new date for the AGM.	JB / FS
9.2	The best night on which to hold meetings was discussed. For the past year, meeting nights have rotated through Tuesday, Wednesday and Thursday. However, this does not appear to be successful in attracting more people to attend meetings. It was decided, after a round table discussion, that it would be better to stick to one night for meetings (Tuesday) and change it to the second week of the month, from the third week.	
9.3	Fran Stanley – had been contacted by Liz Thomas, a business woman new to Port Hedland, who was interested in joining the club. Suggested to Liz that she may like to start up a club in Hedland, and that BPW Pilbara could assist with information etc.	
10	30 Second Spot	
	Donna Walker – organising a conference for educators in the Pilbara. Will have a number of invited speakers. Focussing on education issues but attendance is open to everyone.	
11	Valuing self	
	<p>Jeanelle Dowling – had lost 7 kg.</p> <p>Fran Stanley – been officially awarded Doctor of Philosophy degree.</p>	
12	Next Meeting and Other Dates	
	Executive Meeting – Tuesday 6 th July 2004	
	General Meeting – Tuesday 13 th July 2004	
	AGM – Tuesday 10 th August 2004	
13	Close Meeting – 9:20 pm	
14	Meal	
15	Professional Development / Special Guests – none	

